

MAYBANKE ASSOCIATION INC.

OPERATING AS

MAYBANKE ACCOMMODATION
& CRISIS SUPPORT SERVICE

ANNUAL REPORT

ANNUAL GENERAL MEETING

Friday, 16th October 2020



Redland
CITY COUNCIL

Supported by



Queensland
Government



MAYBANKE ASSOCIATION INC.

Back in 1987, a group of dedicated and committed women began the Redlands Domestic Violence Action Group, later becoming Redlands Domestic Violence Association Incorporated.

In 2005, the name Maybanke Association Incorporated was adopted and takes its name from Maybanke Anderson. Born in 1845, Maybanke was once a household name and her achievements were remarkable; she owned and edited a newspaper; she campaigned tirelessly and successfully for the right of Australian women to vote; for fair property and divorce laws; for free kindergartens and children's playgrounds; for sex education and adult education. Maybanke epitomised the spirit of bold self-help that women needed to grasp the opportunities that were becoming available to them at the time.



The refuge known as MACSS, Maybanke Accommodation & Crisis Support Service, offers crisis accommodation for women with or without accompanying children escaping domestic and family violence. As well as accommodation, MACSS provides crisis support, transport, trauma support, financial counselling, information sessions, therapeutic programs and referrals to other relevant services.

In 2009 the Queensland Government built a new refuge, which is operated by MACSS, and has provided a significant improvement in the quality of the accommodation provided by the service.

In 2019 they built a further 2 units which greatly increased the number of women and children that can be accommodated. Funds raised by the Redlands Foundation have been used to furnish the new units and refurbish the existing units.

In 2019 The Department of Child Safety, Youth and Women funded Maybanke for a much needed full time Child Support Worker. Children can now receive individualised support that develops resilience and builds a solid foundation for their future.

MISSION STATEMENT

To offer services within a feminist / social justice framework to women and their children who have experienced domestic violence, thereby empowering them to make informed decisions about their own lives.

OUR VISION

Providing excellence in accommodation and support services to women and children affected by domestic violence, thereby providing safety and empowering them to make informed decisions about their own lives.

MAYBANKE ASSOCIATION INC.
ANNUAL GENERAL MEETING
MINUTES OF MEETING HELD 25TH OCTOBER 2019

Apologies: As per Register

President Rosemary extended an apology from Dan Holzapfel

President Rosemary extended an apology from Committee Member Kerry Parkinson who was unable to attend this meeting due to ill health.

Attendance: As per Register

President Rosemary Skelly extended a welcome to all members and friends, the Mayor of Redland City Karen Williams, Counsellor Tracey Hughes, Counsellor Kim Richards. Don Seccombe accompanied by 2 members of the Redland Foundation. Wally Kerr (Auditor) and representatives from The Rotary Club of Redlands Bayside, Soroptimists International Bayside and Zonta Club of Brisbane East and Zonta Club of Wynnum-Redlands.

Minutes: As table for the Meeting held on 18th October 2018; moved Rob Long and seconded Des Stevens

"That the Minutes be accepted as a true record". Carried.

Reports:

Annual Report: Presented by Rosemary Skelly OAM, moved by Rob Long and Seconded By Suzie Gair.

"That the report be accepted". Carried

Financial Report: Presented by auditor Wally Kerr, moved by Janelle Everest and seconded by Rob Long.

"That the report be accepted" Carried

Manager's Report: Presented by Manager Valda Carrington and accepted with acclamation.

Business arising from Managers Report:

1. President thanked the Manager for her diligence to her position and her initiatives to enhance the wellbeing of the clients.
2. The assistance received from so many organisations is overwhelming, helping to make the stay for the women and children more comfortable
3. The future holds an exciting time looking forward to the handing over of the new units by the Queensland Government and using the new demountable building from Sheldon College

Election of by Office Bearers:

President Rosemary Skelly vacated the chair and requested Karen Williams, Mayor of Redland City to preside over the election of Office Bearers.

President: **Rosemary Skelly** was nominated for the position of President by Jenny Matulaitis and Rob Long. Rosemary accepted the nomination and was duly elected

Vice President: **Rob Long** was nominated for the position of Vice President by Rosemary Skelly and Des Stevens. Rob accepted the nomination and Rob was duly elected.

Secretary: **Jenny Matulaitis** was nominated for the position of Secretary by Rob Long and Des Stevens. Jenny accepted the nomination and was duly elected.

Treasurer: **Jacky Burkett** was nominated for the position of Treasurer by Rosemary Skelly and Des Stevens. Jacky accepted the nomination and was duly elected.

Committee Member: **Suzanne Gair** was nominated for the position of Committee Member by Jenny Matulaitis and Rob Long. Suzanne accepted the nomination and was duly elected

Janelle Everest was nominated for the position of Committee Member by Kerry Parkinson and Jenny Matulaitis. Janelle accepted this nomination and was duly elected.

Jen McFarlane was nominated for the position of Committee Member by Jenny Matulaitis and Rob Long. Jen accepted the nomination and was duly elected.

Ros Kimber was nominated for the position of Committee Member by Rosemary Skelly and Jenny Matulaitis. Ros accepted the nomination and was duly elected.

Auditor: **Wally Kerr** was nominated for the position as Auditor by Rob Long and seconded by Rosemary Skelly. Wally accepted the nomination with pleasure.

Address by Cr. Karen Williams, Mayor of Redland City:

The Mayor Karen Williams thanked the committee of the Redland Foundation for helping her to realise her vision for more emergency accommodation in the Redland City, for Women and Children who were affected by domestic and family violence. She was excited to see the new development funded by the Queensland Government was near completion and would be furnished using the monies raised the Redland Foundation. She stated the appointment of a new Child Support Worker was a valuable addition to the staff at Maybanke.

She thanked Rosemary and the team at Maybanke Accommodation Crisis Support Service (MACSS) for providing an ongoing excellent service to the women and children affected by domestic and family violence. Providing women and children with safe and dignified accommodation, supporting and assisting women to be empowered to make a difference to their own lives.

Mayor Williams thanked the Diner en Rouge committee for all their tireless effort in putting on fantastic fund-raising events.

Address by the Minister for Redlands, Kim Richards:

Ms. Richards congratulated the fund-raising efforts of the Mayor and the Redland Foundation, assisted by the Queensland Government to make the expansion of accommodation units possible, Ms. Richards congratulated the innovative young ladies from Sheldon College who devised the original concept of building a demountable unit from a shipping container, which was then donated to MACSS.

Ms Richards was heartened to see appointment of a Child Support worker and wished the members of the Management Committee and Staff of Maybanke well for the coming year.

Other Business:

The President Rosemary Skelly presented flowers to the following recipients:

Cr. Karen Williams	Mayor of Redland City
Cr. Kim Richards	Member for Redlands
Valda Carrington	Manager of Maybanke Accommodation Crisis and Support Service.
Jenny Matulaitis	Little Black Dress event.
Kerry Parkinson	Little Black Dress event

The President presented Certificates of Appreciation to the following recipients:

Cr.Karen Williams	Mayor of Redland City
Cr. Kim Richards	Minister for the Redlands
Don Seccombe	Redland Foundation
Don Holzapfel	Redland Foundation
Ros Kinder	Redland Foundation
Ros Kinder	Steering committee member
Shirley Mahon	Steering committee member
Jacky Burkett	Steering Committee member
Annette Taylor	Redland City Choir
Luke Kinman	Redland City Council

As there was no further business to the Annual General Meeting the President declared the meeting closed at 7.55p.m.

MAYBANKE ASSOCIATION INC
PRESIDENT'S ANNUAL REPORT
ANNUAL GENERAL MEETING FRIDAY

Maybanke Association Inc would like to acknowledge the ongoing support given by the Queensland State Government with funding provided for Maybanke Accommodation Crisis Support Service (MACSS) by the Department of Child Safety, Youth & Women, and Prevention of Family and Domestic Violence (DCSYW). The Minister for Housing and Public Works, and Minister for Digital Technology, Mick de Brenni, also announced a building program for the service to be carried out by his Department, and two new units have now been added to the existing housing stock at the main refuge, together with an extra car parking area at the front of the main building.

To manage the demands of the building expansion program and the introduction of a new Child Support Worker, Maybanke has been extremely fortunate to have received a huge donation from The Redland Foundation of \$250,000. This was made possible through the hard work of Redland City Mayor, Councillor Karen Williams, and her Diner en Rouge Committee in conducting fundraising events, together with the generous support of the Redlands community in donating money to assist women and children affected by domestic violence. This money is gradually being used to meet client needs, particularly women with no-income, and to refurbish existing accommodation, provide new furniture and other amenities, two new children's playground equipment and shade sails, improved security camera systems, solar panels on the roofs, and shelving in the new storage shed.

The Management Committee of Maybanke Association Inc has experienced a busy year due to all this activity, and I would like to thank all the members of the Management Committee for their continuing service and support for this organisation. Our Secretary, Jenny Matulaitis, has also combined her duties with that of the Staff Liaison Officer's position. This has kept Jenny very busy, and she always presents her reports in a highly professional way. Our Vice President, Rob Long, is a real stalwart for this organisation and keeps up with the Risk Assessment Plan which he has done every year for many years. Jacky Burkett recently joined our Committee and served twelve months as Treasurer, and Ros Kinder is also a new member of the Committee who has been assisting with a review of the Policy & Procedures Manual.

Our Manager, Valda Carrington, continues to efficiently manage Maybanke Accommodation Crisis Support Service (MACSS), and we wish to acknowledge her extremely hard work and considerable expertise in managing a building expansion program, which was carried out at the same time as a full accreditation audit of the service. This was followed by the safety issues experienced during the Covid-19 Pandemic, and we are very lucky that Valda was able to utilise her experience as manager of a refuge at the same time that all these other demands on her time were taking place.

Following the accreditation Audit, Certification of the service was approved with only a few items needing attention, such as Blue Cards for all members of the Management Committee and policy documents covering Child Safety issues, both at the Operational and Governance level. This was an excellent result and I would like to congratulate members of the Management Committee and all staff members for achieving this outcome for the service.

EFFECTIVE GOVERNANCE: The Effective Governance Section of the Policy Procedures Manual is an essential document in guiding the maintenance of quality assurance, good practice, and continuous improvement. The manual also assists the Committee of Management in understanding its legal responsibilities, roles, and functions in terms of the following:

COMPLIANCE: Maybanke has met all its legal, financial, and reporting requirements in terms of meeting the requirements of the Service Agreement. Several issues arose during the accreditation Audit in relation to compliance with the Information Privacy Act 1999, the Human Rights Act 2019, Child Protection Act 1999, and introduction of a Business Continuity policy, together with a policy on Reporting Misconduct. All this has now been actioned with new policies written for the Effective Governance Manual.

STRATEGIC MANAGEMENT: A Strategic Plan was put in place for the period 2020-2022 and monitoring the outcomes will take place via an Action Plan which will be reviewed on a three-monthly basis. Basically, apart from the usual practices that take place in a women's refuge, the actions are:

- Access to more counselling for children
- Child Support Worker to obtain training in play therapy and possible access to music therapy
- Education for at-risk children
- Resources for no-income clients
- Engaging the services of a Migration Agent when required
- Employment of an Outreach Worker for the Bay Islands who will monitor housing issues
- Develop relationships with supportive businesses and other organisations
- Increase community awareness of domestic violence, utilising a newsletter and other means
- Establish partnerships with NDIS and other relevant agencies in the disability sector
- Maintain effective administrative systems processes and equipment, particularly with Internet Technology systems.

POLICY & PROCEDURES DEVELOPMENT: This aspect of the service is monitored on a regular basis by the Manager. A review of the Operational Policy & Procedures Manual is taking place with the help of Committee Member, Ros Kinder.

STAFF PERFORMANCE APPRAISALS: These have all been completed and some of the Manager's stated goals for the year to come are:

- Continue to network and build secure relationships with other services in the sector, including the Redlands Centre for Women & Co, and with services in the disability sector who assist NDIS clients.
- Work with the community group which assists anyone needing advice on domestic violence on the Bay Islands.
- CEO Challenge who facilitate solid partnerships with various government departments who provide donations.

The Performance Indicator items were:

- Number of women furthering their education to enable them to re-enter the workforce

- Number of women who have been successful in obtaining employment
- Number of women who choose to return home to where the perpetrator lives
- Number of women who better understand the cycle of violence
- Number of children whose level of engagement has improved.

RISK MANAGEMENT: Vice President Rob Long has the ongoing responsibility of ensuring that risk assessment is undertaken as the need arises following the steps outlined in our guidelines. This year the Management Committee carried out a review of the following:

- | | | |
|------------------------|---------------------|-------------------------------------|
| • Cyber Security | Office Security | Records of Association Loss |
| • Critical Incidents | Staff Retention | Interruption of Business & Services |
| • Contents Loss | Fraud & Theft | Real Property Loss |
| • Product Liability | Construction Work | Security of Transition House |
| • Risk Assessment Plan | Business Continuity | Covid-19 Safety Plan |

PERFORMANCE MANAGEMENT & QUALITY IMPROVEMENT: The Management Committee is required to undertake an annual self-assessment exercise to gauge the extent to which the members have upheld the principles of good governance. This shows that they have a good understanding of their responsibilities in all areas of our operations, which includes Mission, Policy & Planning, Organisational and Industry Knowledge, Marketing and Fundraising, Financial and Risk Management. It has also been the practice of the Management Committee to undertake a Continuous Improvement workshop and this will be undertaken again in February next year as this workshop was replaced by the Strategic Planning exercise in June which produced a Plan for the next two years as mentioned above.

STAFF LIAISON OFFICER: Jenny Matulaitis was appointed to this position for 2020 and brings a wealth of experience to the role through her previous employment as a Manager within the Custodial Correctional Service. Jenny has assisted with the annual Performance Appraisals for the Manager and all staff members, and in interviewing prospective candidates for the vacant position of Support Worker when a staff member moved on to other employment earlier this year.

CODE OF CONDUCT: Members of the Management Committee are expected to abide by the Code of Conduct during their term of office, and members are aware of the policies around managing financial delegation and internal controls that guide protection of departmental funding.

FINANCIAL SUSTAINABILITY: To ensure the organisation is financially sustainable, we continue to adopt a prudent practice of expenditure with the result that the organisation is in a healthy financial position. Donations keep coming in from the community, including the generous injection of money from The Redland Foundation. We also need to acknowledge the great work carried out by Friends with Dignity in furnishing so beautifully the rental properties where women and children begin their new home free from violence when they move on from the refuge.

During the Pandemic, we received several one-off payments from the Commonwealth and Queensland State Government, and refund of taxes from the Australian Tax Office, to assist with rental assistance to enable women to transition to longer term accommodation, essentials for families, supplies for children including home schooling, and other client related costs as follows.

• Department of Child Safety, Youth & Women - Queensland	\$25,514
• Department of Child Safety, Youth & Women – Commonwealth	\$12,757
• Department Child Safety, Youth & Women – Queensland	\$38,271
• Australian Taxation Office	\$40,955
• Department Child Safety, Youth & Women – Queensland	\$ 9,400

This last payment of \$9,400 represents a financial contribution towards the Human Services Quality Framework Audit that took place during the last financial year.

As reported last year, Maybanke transferred \$100,000 from the main account to a separate long-term deposit account. These funds represent the money Maybanke Association Inc saved from fundraising carried out by volunteers during the early history of the organisation going back about 25 years, together with the small profit received from the sale of a private property owned by Maybanke in more recent times. This money will be retained as a back-up for any financial issues that may arise in the future.

SERVICE AGREEMENT: The current Service Agreement is for a period of five years and will conclude in 2023. The expected annual output is now 3,285 bed nights with the number of users per annum reaching 90 women and children, with most remaining from 3-6 months at a time, some longer. Reporting data to the Department occurs on time, and we have also added to the data analysis that we receive each month from the Manager, a line item which shows whether there have been any breaches of child safety which is a requirement of the Department.

Maybanke can now look forward to a very bright future in 2021 for the women and children who are being supported by MACSS, and in furthering our vision to provide excellence in accommodation and support services to women and children affected by domestic and family violence. We thank the Manager and her team for their dedication and the support they continue to give in this difficult and complex area of working with women and children, and in providing services that are appropriate to their needs, including those from culturally and linguistically diverse backgrounds.

Maybanke faces the challenge of continuing to value and to build the organisation's sustainability, credibility, and capacity and the organisation will continue to look to elected representatives and the community in general to help with achieving this goal. It has been a privilege for me to have served this organisation over the past 32 years, and I wish the new President and her Management Committee and all staff members all the very best for the future.

Rosemary Skelly OAM BA (ACS); JP (Cdec)
President

Maybanke Accommodation & Crisis Support Services Managers Annual Report 2020 – Valda Carrington

Maybanke have had another busy year with staff remaining the same except for Alison who is on a one year contract due to Prajakta taking leave for 12 months. Our team consists of - Valda Manager, Barb Admin/Bookkeeper, Trudy and Alison Support Workers, Elyse is our Child Support Worker and Tania our Casual Support Worker. We have the same dedicated Management Committee, although this is about to change as Rosemary is to resign her position after more than 30 years of devotion to working with women escaping Domestic Violence. We must thank her for her tireless contribution to Maybanke and especially her role as Staff Liaison Officer for many years where she was so ardent in making sure staff were supported in their roles by putting strategies in place to ensure no staff burnout.

Maybanke as an essential service is working through COVID-19 with strict procedures in place to ensure the health and safety of staff and clients at all times. Our Child Support Worker had a roster where the children came to the office to do their schoolwork which worked really well. It is an uncertain time but has showed what a solid team we have, all working together to protect each other and clients.

We have two new units that were finished in time for Christmas and were able to furnish them through the Redland Foundation who donated a generous amount which enabled us to make the units nice and comfortable. We were also able to provide a nice outdoor area which all clients can utilize to their advantage. It is a nice relaxing area where we have group discussions and barbecues. There is a community garden where all clients are taking the time to look after and it is flourishing. We have dedicated the garden area to Kerry Parkinson who was a committee member and a volunteer. Kerry was always helping out with our clients and one client who knew her would say “when she was working in the garden in the mornings a butterfly would appear who she was sure was Kerry coming to say good morning”.

It has been another slow year for housing as the demand is high and the majority of our clients move into public housing. We have seen a bit of movement recently and have had a few move on but not as many as we would like, as the women are ready to move but unable to until we can secure them affordable housing.

Our Child Support Worker has kept up close associations with the local schools which makes an easier transition for children coming to the service and having to start a new school, it can be daunting starting a new school. Zephyr Foundation support Maybanke with all school requirements for children starting school which we are so grateful for. Children are all equipped with the correct uniforms and books which makes the transition so much easier and they are not made to feel different. It is so wonderful to see the children walking off so proud in their new uniforms and back packs and all the books they need for their year, including lunch boxes and drink bottles.

Activities have been a big part of Maybanke this year as we have not been able to venture far due to COVID-19. However, we have been able to have lots of barbecues and celebrations for milestones achieved by the women, all the while keeping up the sanitising and social distancing requirements. There have been some wonderful friendships developed between clients that will continue long after Maybanke. A big thank you to our dedicated team of volunteers who teach the women to sew, knit, crochet, craft and swap cooking ideas.

Maybanke works with “Friends with Dignity” who assist with setting up a “Sanctuary” when a client obtains housing. “Friends with Dignity” are given the keys to a house and approximately one week later return the keys and the property is transformed into a beautifully furnished home. We are

extremely grateful for this support which has helped many of our clients faced with the prospect of starting over. The home is furnished so the family can just move in and relax. Food is placed in cupboards and often fresh muffins and fruit are on the table. Toys for the children are placed in the bedrooms for them to enjoy. Friends with Dignity go the extra mile to make the "Sanctuary" feel welcoming. It is lovely for the support workers to witness a woman getting the keys to her new home, they are so overwhelmed at the generosity of volunteers, the children are very excited to see their rooms done up beautifully with new toys and everything they need.

Maybanke works closely with various agencies across the sector to refer women to appropriate support services. Liz from Centrelink is invaluable although unable to make her weekly visits due to COVID-19 she will ring every week to ensure that all our clients are supported for any Centrelink issues. Our support workers have built up an excellent working relationship with local medical centres and schools. Redland Community Centre support clients with food parcels, emergency relief and specific financial difficulties. Salvation Army help our clients with fresh fruit and vegetables every Monday. The local RSL regularly donates food for clients and cleaning packs for the units. Our local Community Centres are a great support for women and children accommodated at Maybanke for financial help and advice, services and counselling.

Through CEO Challenge we have an ongoing partnership with the Department of Environment and Science, who have been generous in their support for women and children which has led to many family outings enjoyed by clients who would not have the funds to be able to do so normally. We are extremely grateful for the donations of clothing and household goods that keep coming in from people in the community. Our gratitude also extends to local groups Zonta, Soroptimists, Rotary Club of Redland Sunrise, The Rotary Club of Redlands Bayside, Beta Sigma Phi, Cleveland RSL, local Lions Clubs, Cleveland Challenger, Baden-Powell Redlands, Quota International, Good Start Early Learning, Bai Hai, Nandeebie Social Club, Bayside Women's Social Club, Bay Quilters, Carindale and Morten Bay Women's View Club, The Christian Church Carina who donate cooked meals and many people in the community who donate anonymously. Maybanke is extremely grateful of all support received and it goes a long way to making the stay for the women and children more comfortable especially at Christmas when we are given so many beautiful gifts to share with the families.

Maybanke is a member of the Combined Women's Refuge Group where we participate in monthly meetings. This is an excellent form of keeping up with the working environment and changes in the sector. We also attend Local Bayside Network Meetings which is a great way to know what is happening in the community, it is an excellent collaboration for networking and keeping up with the local environment and changes.

I am privileged to work with such a supportive team, both staff and Management Committee Members who support any challenges that might come along. Our main aim at Maybanke is to ensure that women are encouraged to follow their dreams looking forward not back. Our education program is proving to be a success and we are seeing many women empowered and working towards their goals of employment gaining back their confidence and self-respect. Past clients will pop in to visit to say hi and it is such a joy to see them beaming with pride continuing on their new life journey and the children very proud of their mums, which makes them want to try hard to do well also.

It has been a busy year with lots of challenges and as we embark on another new year, I look forward to working with the new committee and staff to ensure our clients have the support they need working towards their dreams and aspirations with the support of the team to ensure this happens.

WALTER J KERR

INDEPENDENT AUDITORS REPORT

I have audited the attached special purpose financial report, comprising the Balance Sheet as at 30 June 2020 and the Income and Expenditure Statement of Maybanke Association Incorporated for the year ending 30 June 2020. The Committee is responsible for the preparation and presentation of the financial statements and the information contained therein. I have conducted an independent audit of the financial report in order to express an opinion on it to the members .

The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. My procedures included examination on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the accrual basis of accounting.

The audit opinion expressed in this report has been formed on the above basis.

Qualification

As is common in organisations of this type, it is the responsibility of the Committee to maintain an effective internal control system over grants and other fund raising activities until their initial entry in the accounting records. Accordingly, my audit in relation to income and expenditure was limited to amounts recorded.

Audit Opinion

In my opinion, except for the effects (if any) of the matters referred to in the above qualification,, the financial statements present fairly the financial position of Maybanke Association Incorporated as at 30 June 2020 and the results of its operations for the year then ended..

Date : 1 September 2020

Address : 81 Pioneer Rd Sheldon Qld 4157

Signature



Walter J Kerr
Fellow Institute of Public Accountants (FIPA)
Approved Auditor

Maybanke Association Inc.
Notes to and forming part of the Financial Statements
For the year ended 30 June 2020

Note 1: Statement of Accounting Policies

These financial statements are a special purpose report prepared in order to provide accounts which satisfy the requirements of the Associations Incorporation Act 1981 as amended. The Committee has determined that the Association is not a reporting entity as defined in Statement of Accounting Concepts 1 'Definition of Reporting Entity' and therefore, there is no requirement to apply accounting standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) in the preparation and presentation of these statements. Accordingly none have been adopted.

The financial statements are prepared on an accrual basis, whereby income is brought to account when it is earned.

The financial statements are based on historical costs and do not take into account changing money values.

The accounting policies have been consistently applied, unless otherwise stated. The following is a summary of the significant accounting policies adopted by the Association in preparation of the financial statements.

Depreciation

The depreciable amount of all plant and equipment is depreciated over its useful life commencing from the time the asset is first held ready for use based upon amounts furnished in the comparative information.

Note 2: Treatment of Redland Foundation Donation

Last year the Organisation was advised by the Mayor of Redland City Council that \$250,000 was to be donated from the Redland Foundation. \$190,000 was received in the year ended 30 June 2019, and the Balance of \$60,000 was received in July and August 2019, A further \$99,912 has been expended in the year to 30 June 2020. The unexpended amount of \$132,254 is shown in the Balance Sheet as a liability.

Note 3: Treatment of Covid 19 Grant

The Organisation was given a grant of \$25,514 in May and June of the Year to cover extra Covid 19 Expenses, this amount is shown in the Statement of Income and Expenditure. \$11,423 was expended and is shown as an expense. The balance of \$14,091 is shown as a liability in the Balance Sheet.

Note 4: Treatment of ATO Cash Flow Boost

The Australian Taxation Office provided relief from PAYG Taxation to cover extra expenses incurred because of Covid 19 the amount of \$40961 is shown as income in the Statement of Income and Expenditure.



Maybanke Association Incorporated
Statement of Financial Position as at 30 June 2020

	2020	2019
	\$	\$
Current Assets		
Cash Assets		
Main Cheque Account	14,472	7,384
ER Cheque Account	2,604	843
Gift Fund Account	27,514	31,896
Office Petty Cash	1,149	155
ER Petty Cash	550	251
Visa Debit Card	1,635	1,075
Premier Investment	101,685	-
Web Savings Account	397,320	500,782
	<u>546,929</u>	<u>542,386</u>
Total Current Assets	<u>546,929</u>	<u>542,386</u>
Non Current Assets		
Property, Plant and Equipment		
Plant & Equipment	53,259	53,259
Less Accumulated Depreciation	(43,675)	(36,784)
Motor Vehicles @cost	61,363	78,142
Less Accumulated Depreciation	(7,218)	(7,218)
	<u>63,729</u>	<u>87,399</u>
Total Non Current Assets	<u>63,729</u>	<u>87,399</u>
Total Assets	<u>610,658</u>	<u>629,785</u>

Maybanke Association Incorporated
Statement of Financial Position as at 30 June 2020

	2020	2019
	\$	\$
Current Liabilities		
Financial Liabilities		
Unexpended Redlands Foundation	Note 2 132,234	172,147
Superannuation Payable	4,080	2,193
Accrued Expenses	12,657	18,563
Unexpended Covid 19 Grant	Note 3 14,091	-
	<u>163,062</u>	<u>192,903</u>
Current Tax Liabilities		
Gst Payable	2,144	7,110
Amounts withheld from Salary and Wages	-	3,986
	<u>2,144</u>	<u>11,096</u>
Provisions		
Provision for Annual Leave	56,597	53,836
Provision for Long Service Leave	29,746	33,837
Provision for Sick & Special Leave	8,475	8,475
Provision For Future Maintenance	10,000	10,000
	<u>104,818</u>	<u>106,148</u>
Total Current Liabilities	<u>270,024</u>	<u>310,147</u>
Non Current Liabilities		
Financial Liabilities		
Secured Bank Loan	-	-
Total Non Current Liabilities	<u>-</u>	<u>-</u>
Total Liabilities	<u>270,024</u>	<u>310,147</u>
Net Assets	<u>340,634</u>	<u>319,638</u>
Members Funds		
Accumulated Surplus from prior year	319,638	255,147
Plus Current Year Surplus (Deficit)	20,996	64,491
Members Funds	<u>340,634</u>	<u>319,638</u>

Maybanke Association Incorporated
Income and Expenditure Statement
For 12 Months ended 30 June 2020

		2020	2019
		\$	\$
Income			
State Government Funding			
State Operations Recurrent Grant SAAP+ER		497,560	479,726
Grants (State) Op Non - Recurring	Note 3	25,514	0
Federal Government Funding		0	0
Other Income			
Redlands Foundation	Note 2	99,912	17,853
Interest received		3,742	3,858
Donations received		6,495	16,900
Accommodation Charges		48,652	44,632
Membership Fees		80	75
Lease Income		19,200	15,000
Rebates & Refunds		0	769
ATO Prior Years Adjustment		2,647	0
Profit on Sale of Asset- Motor Vehicle		0	4,091
ATO Cash Flow Boost	Note 4	40,961	0
Total Income		<u>744,763</u>	<u>582,904</u>

Expenditure

Audit Fees		2,000	1,600
Asset Purchases Less than \$5000		0	1,604
Auspicing Fees		0	682
Business Planning/Mancom Training		9,805	900
Client expenses		26,170	13,162
Cleaning/rubbish removal		758	2,227
Computer expenses		3,654	3,366
COVID - 19	Note 3	11,423	0
Meeting Expenses		748	1,912
Depreciation Other		6,891	8,266
Electricity		8,093	12,406
Equipment Hire and Lease		0	848
Fees and charges		161	0
Filing Fees		57	55
Insurance		5,109	5,407
Insurance - Workcover		5,812	4,815
Journals & reference material		242	223
M/V car - Depreciation		16,780	11,356
M/V car - Fuel & oil		2,973	2,313
M/V car - Lease		19,200	19,309
M/V car - Rego/ Insurance		5,249	4,451
M/V car - Repairs/tolls + Fees		1,847	906
Postage		729	280
Printing, Stationary & office supplies		2,146	1,586
Rent on Land & Buildings		3,280	4,704
Repairs & maintenance		4,949	4,997
Security		2,310	2,613
Staff amenities & meetings		1,390	992
Staff training		1,496	2,837
Subscriptions		1,055	1,977

**Maybanke Association Incorporated
Income and Expenditure Statement
For 12 Months ended 30 June 2020**

	2020	2019
	\$	\$
Sundry	227	0
Superannuation	37,807	28,130
Telephone	14,724	12,787
Tenancy & Property supplies	4,135	3,731
Travel, accom & conference	117	0
Wages	382,416	308,288
Wages - Pager allowance	9,734	8,932
Annual Leave provision movement	2,761	754
Long Service Leave provision movement	-4,091	8,202
Employee Support and Supervision	1,871	2,024
Management Fees	0	54
Refund Rent Overpaid	565	366
Rates & Taxes	15,171	11,498
Unexpended Covid 19 Grant	14,091	0
Redlands Foundation Expenses	99,912	17,853
Total expenditure	<u>723,767</u>	<u>518,413</u>
Excess (Deficit) of Expenditure over Income	<u>20,996</u>	<u>64,491</u>
Opening retained profits	319,638	255,147
Plus Excess (Deficit) of Income over Expenditure	20,996	64,491
Closing Retained Profit	<u>340,634</u>	<u>319,638</u>